

## APPLICATION FOR GRANT OF FAMILY PENSION

The Trustees,  
**Bank of Baroda Pension Fund,**  
Vadodara.

(forwarded through Branch/Department)

Dear Sirs,

### Re: Application for grant of Family Pension.

I wish to inform you that Shri/Smt. \_\_\_\_\_ who was drawing a pension *vide* Pension Pay Order No. \_\_\_\_\_ now, E.C. No. \_\_\_\_\_ died on date \_\_\_\_\_ and being the spouse /family member of the deceased, I request for sanction and release of Family Pension.

I submit the details for your necessary action.

1. Name of the Pensioner :
2. Pension Pay Order No. : E. C. No. :
3. Name of the Applicant :
4. Date of Birth of the Applicant :
5. Relationship with the Pensioner :
6. Date of death of the Member :
7. Details of Branch from which pension was being drawn by the pensioner prior to his / her death :

Branch	Region	Zone

8. If the applicant is minor, details of Guardian :

Name of Guardian	Date of Birth	Relationship with Minor

9. Full Postal Address of the Applicant :

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----- PIN\_\_\_\_\_.

Tel. / Mobile No. \_\_\_\_\_ Email ID (If, available)\_\_\_\_\_

10. Details of Branch through which pension is intended to be drawn :

Branch	Region	Zone

11. Account Number and type of Account :

Yours faithfully,

APPLICANT'S SIGNATURE

Date :

Witness of TWO STAFF Members of the Bank:

Sr.	Name	Designation	Branch/Office	Signature

Encl. :

1. Original PPO.
2. Original Death Certificate of deceased pensioner.
3. I D Proof (Copy of PAN / Aadhar / Voter ID Card) or any other valid document.
4. Address Proof (Copy of Electricity / Gas / D L) or any other valid document.
5. Copy of Bank Passbook of Applicant.
6. Photographs (3 Copies)

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CERTIFICATE THE PARTICULARS AS DECLARED ABOVE BY THE FAMILY PENSIONER HAVE BEEN VERIFIED AND FOUND TO BE CORRECT AS PER BRANCH / DEPARTMENT RECORDS

NAME OF BRANCH MANAGER /DEPARTMENT HEAD

DATE:

SIGNATURE WITH RUBBER STAMP  
BRANCH MANAGER/DEPARTMENT HEAD

E C No.

**LETTER OF UNDERTAKING FOR RECOVERY OF EXCESS PAYMENT OF PENSION / PENSIONARY BENEFITS.**

Date : \_\_\_\_\_

The Branch Manager,  
**Bank of Baroda,**

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Dear Sir / Madam,

**Re : Pension Payment order No. ....**

In consideration of your having agreed to credit payment of Pension due to me every month in my Pension account with you. I the undersigned, agree and undertake to refund or make good any amount to which I am not entitled or any amount which may be credited to my Pension account in excess of amount to which would not be entitled.

I further hereby undertake and agree to bind myself and my Successors, Executors and Administrators to indemnify the Bank, in so crediting my Pension to my Pension account and to forthwith pay the same to the Bank and also irrevocably authorize the Bank to recover the amount due to the debit of my said Pension account or my other accounts or deposits belonging to me in possession of the Bank.

Yours faithfully,

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Name : .....

Address : .....

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**Witness :**

**1. Signature :** .....

Name : .....

Address : .....

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**2. Signature :** .....

Name : .....

Address : .....

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